

Minutes of the
Dodge County Highway Committee Meeting
June 2, 2016

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on June 2, 2016, in the Dodge County Highway building.

ROLL CALL: The following members were present – Harold Johnson, William Muche, Jeffrey Caine, Jeff Berres, and Ed Nelson. Commissioner Brian Field, Assistant Commissioner Peter Thompson, County Administrator Jim Mielke, and County Board Chairman Russell Kottke were also present. Patrol Superintendents Joe Lechner and Nate Minnig and Gary Kennedy of OMNNI Associates were present for part of the meeting.

APPROVAL OF AGENDA: Motion by Muche and seconded by Caine to approve the agenda as presented and allow the Chairman to go out of order as needed to efficiently conduct the meeting. Motion carried.

REVIEW MINUTES OF MAY 16, 2016: Minutes of May 16, 2016 were approved as submitted.

PUBLIC COMMENTS: Gary Kennedy of OMNNI Associates addressed the Committee to give a brief update on the current bridge replacement design and preconstruction meetings for the GRS (Geosynthetic Reinforced Soil) bridge projects.

STAFF REPORTS AND DEPARTMENT CONCERNS: Chairman Johnson delegated WCHA road school voting authority to Vice Chairman Muche via proxy for the Vice Chairman of WCHA election to be conducted on Wednesday, June 8th.

Field gave an update on fence related concerns on CTH J in the Town of Lowell.

COMMITTEE REPORTS: Muche shared printed information from the TDA annual meeting he attended on May 25th. The material detailed the importance of properly funding surface transportation and the consequences of poorly maintained infrastructure.

APPROVE PER DIEM AND EXPENSES: Motion by Caine and seconded by Nelson to approve a per diem and expenses for Bill Muche for attending a TDA meeting in Waukesha on May 25th. Motion carried.

REVIEW SIX-YEAR PROJECT PLAN FOR AIRPORT AND TAKE ACTION ON RESOLUTION: Motion by Caine and seconded by Muche to approve the six-year plan for airport improvements as presented by Thompson. Motion carried. A resolution will be presented to the County Board at the June 21st meeting.

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REVIEW DRIVEWAY APPEAL ON CTH YY: Motion by Muche and seconded by Caine to approve an access appeal for a field entrance on CTH YY north of STH 49 as presented. Motion carried.

REVIEW DRIVEWAY APPEAL ON CTH TW: Motion by Berres and seconded by Nelson to approve an access appeal for a field entrance on CTH TW north of CTH AY as presented. Motion carried.

PROJECT UPDATES: The Neosho shop project is going well. Footings and foundation walls are poured and the steel building is being delivered June 1st.

CTH YY right-of-way acquisition is 90% completed and utilities are being relocated.

The joint project of refurbishing and repaving CTH U with Fond du Lac County is completed.

Chip sealing of county highways is completed.

The preconstruction meeting for the GRS bridge project is scheduled for June 9, 2016, at 10:00 a.m. in the vehicle storage building.

REVIEW AND APPROVE RELOCATION ORDER AND RIGHT-OF-WAY PLAT FOR CTH T BRIDGE REPLACEMENT: Motion by Caine and seconded by Berres to authorize the Commissioner to sign the relocation order and right-of-way plat for the CTH T bridge replacement project. Motion carried.

REVIEW FINANCE COMMITTEE POLICY REVISION PROPOSAL: Field distributed and explained a proposed policy revision which would authorize the County Finance Director to amend department budgets as requested by department heads by adding unbudgeted revenues received up to \$50,000.00. The County Board will be considering a resolution to approve the proposal at the June 21st meeting.

CONSIDER LEASE/PURCHASE OPTION FOR A 2015 250 GALLON DIESEL POWERED MASTIC MELTER: Lechner and Minnig presented documents and photographs of crews repairing failed asphalt areas with an asphalt and aggregate mastic material using a 2015 250 gallon Mastic melter. Motion by Muche and seconded by Caine to authorize staff to purchase this unit from Midstates Equipment & Supply of Mountain Lake, Minnesota, for \$46,995.00 through a lease/purchase agreement. Motion carried.

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REVIEW HIGHWAY COMMITTEE MEMORANDUM OF UNDERSTANDING: The Committee, County Board Chairman, County Administrator, and Commissioner reviewed the Memorandum of Understanding Regarding Highway Committee Duties and Responsibilities. It was the consensus to amend the agreement in two areas, namely frequency of meetings language and the equipment purchasing limit noted on the list of responsibilities attached to the Memorandum of Understanding. Corporation Counsel will be consulted to draft the changes for formal adoption.

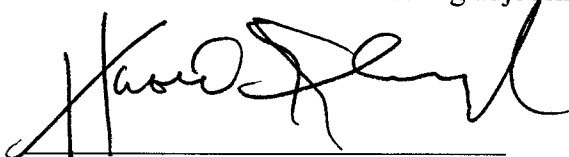
REVIEW EQUIPMENT AUCTION RESULTS: The results of the May 25th equipment auction were reviewed.

REVIEW VOUCHER PAYMENTS: Vouchers payment registers were reviewed.

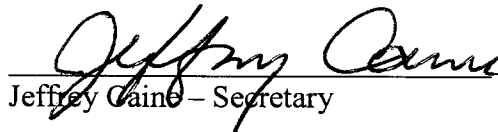
FUTURE AGENDA ITEMS: The following items will be added to an upcoming meeting agenda: access appeal on CTH P and CTH YY right-of-way acquisition update.

NEXT COMMITTEE MEETING: The next Committee meeting will be at 8:30 a.m. on June 23, 2016, at the Airport.

ADJOURNMENT: The meeting adjourned at 10:22 a.m.



Harold J. Johnson – Chairman



Jeffrey Caine – Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.